

TREASURY CONTROLLER

COME JOIN OUR TEAM

Applications are invited from suitably qualified and experienced personnel to fill the above-mentioned position in the Finance Department. The incumbent will report to the Financial Accountant and will be based at Head Office.

MINIMUM QUALIFICATIONS

- Degree in Accounting / Finance.
- Master's degree in Accounting, Finance, Business Administration is an added advantage.
- A professional qualification in Accounting i.e. (CIMA/ ACCA/ CA/CIS) is an added advantage.
- Minimum of two (2) years relevant experience

CORE COMPETENCIES

- Accuracy with figures.
- Good supervisory skills.
- High degree of initiative in the daily execution of duties.
- Knowledge in SAP Accounting Software.
- Excellent communication, negotiating and interpersonal skills.
- High integrity.
- Ability to work under pressure.

KEY RESPONSIBILITIES

- **Cash flow planning and execution:** Develops and manages daily, weekly, and monthly cash flow forecasts to ensure adequate liquidity and optimal cash utilization.
- **Treasury systems and controls:** Evaluate, implement, and maintain cash management systems and internal controls to enhance operational efficiency.

- **Banking operations:** Oversee the opening and maintenance of bank and loan accounts; ensure banking transactions are executed in line with company policies and timeframes.
- **Loan and investment management:** Monitor loan recoveries and repayments; manages both short and long term investment strategies to support financial sustainability.
- **Treasury reporting:** Prepare and present daily, monthly, and ad-hoc treasury reports including bank reconciliations and settlement obligations.
- **Stakeholder engagement:** Manage relationships with banks and financial institutions, handle all inquiries, and ensures compliance with signing authorities and agreements.
- **Register and compliance oversight:** Maintain a comprehensive security register and ensures compliance with all internal and regulatory financial procedures.
- **Budget support and performance tracking:** Support financial planning and budgeting activities by providing real-time treasury insights and tracking treasury KPIs.
- **Ad-hoc assignments:** Performs other duties as assigned by the Financial Accountant.

Applications accompanied by detailed Curriculum Vitae and Certified Copies of qualifications should be emailed to recruitment@gmbdura.co.zw not later than **9 September, 2025**. Only shortlisted candidates will be contacted.