



**WE'RE
HIRING!**

SUPPLY CHAIN MANAGER CLASS 3 x 3 **Eastern Region: Chivi, Dewedzo and Masvosva depots**

COME JOIN OUR TEAM

Applications are invited from suitably qualified and experienced personnel to all the above-mentioned positions. The incumbents will report to the respective Regional Manager and will be based at one of the following depots:

MINIMUM QUALIFICATIONS AND EXPERIENCE

- Degree in Supply Chain Management/Agriculture/Crop Science/Agronomy/Business Studies/Marketing/Human Resources/Supply Chain Management/Accounting
- Master's degree in above field(s) is an added advantage.
- 5 O-Levels passes including English language and Mathematics/Accounts
- At least 2 years work experience in management, storage and handling of grain.
- Valid clean Class 4 driver's licence is a requirement.

CORE COMPETENCIES

- Excellent grain handling skills.
- Very good with figures.
- Very good analytic and risk management skills.
- High-level interpersonal, team management and supervisory skills.
- High level of safety consciousness, self-driven and business sense.
- Good customer care.
- High level of innovativeness.

SUMMARY OF DUTIES

Logistics and Operations Planning

- Plan depot's annual grain handling.
- Monitor and evaluate farmer activities from field to market.

Procurement and Input Supply

- Procure grain and other requirements.
- Participate in farmer identification exercise for inputs schemes and account for all inputs disbursed and maintains farmers' database.

Farmer Support and Stakeholder Engagement

- Provide agronomy advice to farmers where necessary
- Develop and maintain sound relations to satisfy the needs of farmers and all other customers.

Inventory and Stock Management

- Account for stock
- Ensure quality management in grain handling and storage

Human Resource and Performance Management

- Ensure proper administration of personnel records and proper utilization of labour.
- Set targets and conduct staff appraisals/evaluations using Integrated Results Based Management (IRBM).

Compliance and Risk Management

- Ensure total compliance with the SHE Policy for safety and health of employees daily.

General Management and Administrative Duties

- Perform any other duties as assigned by the superior.

Applications accompanied with detailed Curriculum Vitae and Certified Copies of qualifications should be emailed to recruitment@gmbdura.co.zw not later than **9 September, 2025**.

Only shortlist candidates will be contacted.

#Food Security: Everywhere. Everyday.